

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

JPA MEMBERS BEING SERVED:

ALPINE FIRE PROTECTION DISTRICT
BONITA FIRE PROTECTION DISTRICT
EL CAJON FIRE DEPARTMENT
LA MESA FIRE DEPARTMENT
LAKESIDE FIRE PROTECTION DISTRICT
LEMON GROVE FIRE DEPARTMENT
SAN MIGUEL FIRE PROTECTION DISTRICT



SANTEE FIRE DEPARTMENT
SANTA ANA FIRE DEPARTMENT

ALSO SERVING:

BARONA FIRE PROTECTION DISTRICT
CAMPO RESERVATION FIRE PROTECTION DISTRICT
SYCUAN FIRE DEPARTMENT

BOARD OF CHIEFS MEETING AGENDA TUESDAY, MARCH 3, 2020 – 07:00 A.M. Heartland Communications Facility Authority 100 E. Lexington Avenue, El Cajon, Ca. 92020

AGENDA

- Call To Order\Roll Call
- Pledge Of Allegiance
- Postings: The Secretary posted the agenda for the March 3, 2020 Regular HCFA Board of Chiefs Meeting in accordance with State Law and agency policy.
- Approval of the Agenda
- Public Comment: State Law prohibits taking action or discussing any item not on the posted agenda. The Board of Chiefs may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be placed on a future Agenda.

CONSENT AGENDA ITEMS:

*** Information Attached**

All item(s) listed under the Consent Agenda are considered routine and will be enacted in one motion. There will be no separate discussion of these items prior to the Board of Chiefs action on the motion, unless member(s) of the Board of Chiefs, staff or public request specific items are removed from the Consent Calendar.

1. Approval of the Regular Minutes from the HCFA BOC Meeting held November 5, 2019*
2. Approval of Period 7 FY20 Financial Update.*

Action Items:

3. Election of Chair and Vice Chair for the Calendar Year 2020
Vice Chair Fire Chief Mike Sims opens up nominations for Chair and Vice Chair to the HCFA BOC for the Calendar Year 2020.
4. QUALITY REPORT WRITING SYSTEM FOR HCFA

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

HCFA Director Castillo to report on the need of a new reporting system and seeking authorization of the BOC's to take the recommendation to the HCFA Commission at their April 23, 2020 meeting.

5. NEW TRAVEL AND REIMBURSEMENT POLICY*

HCFA Director Castillo to report on the draft travel and reimbursement policy and seek the BOC's approval on the recommendation to take to the HCFA Commission at their April 23, 2020 meeting.

6. RENOVATION FOR HCFA ON CURRENT LOCATION

HCFA Director Castillo seeking BOC authorization to begin talks with vendors on the renovation of the current location and take to the HCFA Commission at their April 23, 2020 meeting.

7. HCFA FY 20/21 BUDGETS*

HCFA Director Castillo to review the FY 20/21 HCFA Budgets and seek the BOC's approval on the recommendation to take to the HCFA Commission at their April 23, 2020 meeting.

- HCFA General Operating Budget
- HCFA CIP Budget
- FY 17 UASI VHF Project Budget – Expenses to be reimbursed
- FY 18 UASI VHF Project Budget
- FY 18 UASI RCIP Project Budget – Expenses to be reimbursed

Informational Items:

8. WESTNET ALERTING SERVER

HCFA Director Castillo to report on the purchase of a Westnet Server for the Communication Center.

9. **REPORTS**

- Chair, Board of Chiefs
- Fire Chiefs
- Director of Communications
- Secretary/Administrative Coordinator

NEXT MEETING:

The next Regular meeting of the Board of Chiefs is scheduled for Tuesday, May 5, 2020 at 7:00 AM at HCFA 100 E Lexington Avenue El Cajon, CA. 92020.