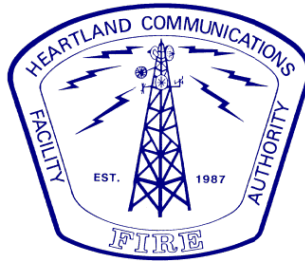


HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

JPA MEMBERS BEING SERVED:

ALPINE FIRE PROTECTION DISTRICT
BONITA FIRE PROTECTION DISTRICT
EL CAJON FIRE DEPARTMENT
LA MESA FIRE DEPARTMENT
LAKESIDE FIRE PROTECTION DISTRICT
LEMON GROVE FIRE DEPARTMENT
SAN MIGUEL FIRE PROTECTION DISTRICT
SANTEE FIRE DEPARTMENT
VIEJAS FIRE DEPARTMENT



ALSO SERVING:

BARONA FIRE PROTECTION DISTRICT
SYCUAN FIRE DEPARTMENT

BOARD OF CHIEFS MEETING AGENDA
TUESDAY, SEPTEMBER 6, 2022 – 07:00 A.M.
Heartland Communications Facility Authority
Location: Heartland Communications
100 E Lexington Avenue El Cajon, CA. 92020

AGENDA

- Call To Order\Roll Call
- Pledge Of Allegiance
- Postings: The Secretary posted the agenda for the September 6, 2022 regular meeting in accordance with State Law and agency policy.
- Approval/Changes on the Agenda
- Introduction of HCFA's New Executive Director – HCFA
- Public Comment: State Law prohibits taking action or discussing any item not on the posted agenda. The Board of Chiefs may briefly respond to statements or questions by persons exercising their public testimony rights. If appropriate, a matter of business may be placed on a future Agenda.

** Information Attached*

INFORMATIONAL ITEMS:

1. HYBRID MEETING LANGUAGE FOR THE HCFA COMMISSION FUTURE AGENDAS

HCFA Interim Director Diane McClarty to report moving forward with all HCFA Commission meetings, per their request, each agenda shall include in the intro the following:

This is an "In-Person/Virtual Hybrid HCFA Commission Meeting Pursuant to AB 361 (Government Code Section 54953(e)(1)-(2)), and HCFA Resolution # 2022-07, as stated in HCFA Meeting Policy"

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

2. NURSE NAVIGATOR 9-1-1 STATUS

HCFA Interim Director to update status of Nurse Navigator 9-1-1.

3. VHF BACKHAUL RFP STATUS

HCFA Interim Director Diane McClarty to report on HCFA's RFP for the backhaul study for the VHF Public Safety Radio and Microwave System.

4. HCFA CURRENT UPDATES

- Rider to the HCFA Amended and Restated Lease
- Reclassify Two Dispatch Positions into LEAD Position
- Update on HCFA Remodel Project

REPORTS

Chair, Board of Chiefs
Fire Chiefs
HCFA Director
Administrative Coordinator

NEXT MEETING:

The next Regular meeting of the HCFA Board of Chiefs is scheduled for Tuesday, November 1, 2022 Location: Heartland Communications Classroom 100 E Lexington Avenue El Cajon, CA. 92020.

**MINUTES OF
HEARTLAND COMMUNICATIONS FACILITY AUTHORITY
BOARD OF CHIEFS REGULAR MEETING
7:00 A.M. – Tuesday, September 6, 2022
Heartland Communications Facility Authority
100 E Lexington Ave. El Cajon, CA 92020**

- **Call to Order** – Chair of the BOC Fire Chief John Garlow

- **Roll Call**

CHAIR	GARLOW, Santee
VICE CHAIR	SIMS, Bonita Sunnyside
	BOGGELN, Alpine
	SWANEY, HFR
	BUTZ, Lakeside
	BRAINARD, San Miguel
	PFOHL, Viejas

- HCFA STAFF PRESENT

MCCLARTY, Interim Director
LOGAN, Executive Director
NELLIS, Administrative Coordinator
JOHNSON, Operations Manager

- Introduction of HCFA Newly Appointed Executive Director – Jeff Logan
Interim Director McClarty states Jeff Logan is a stellar person and right for this position. He will work very hard and hold people accountable.
Executive Director Logan states he is honored to be a representative of HCFA and promises to work hard for all the fire agencies.
Chair of the BOC Garlow states Jeff Logan is well qualified and he is pleased to have been a part of the recruitment and ensure the hiring of the position would bring the right person.
Interim Director McClarty states her thankfulness for their trust and support during these past months and believes she is leaving Executive Director Logan in a good and stable agency.

- Approval/Changes on the Agenda

Motion by Butz, seconded by Brainard to approve the agenda as presented

Motion passes unanimously by all Fire Chiefs present

- Public Comment: NONE

INFORMATIONAL ITEMS:

1. HYBRID MEETING LANGUAGE FOR THE HCFA COMMISSION FUTURE AGENDAS
HCFA Interim Director Diane McClarty reports moving forward with all HCFA Commission meetings, per their request, each agenda shall include in the intro the following:

HEARTLAND COMMUNICATIONS FACILITY AUTHORITY

This is an "In-Person/Virtual Hybrid HCFA Commission Meeting Pursuant to AB 361 (Government Code Section 54953(e)(1)-(2)), and HCFA Resolution # 2022-07, as stated in HCFA Meeting Policy"

2. NURSE NAVIGATOR 9-1-1 STATUS

HCFA Interim Director gave update on the Nurse Navigator 9-1-1. Proposed program was approved by BOC's & Commission in July and the City of El Cajon Council approved it the first week of August. The implementation phase is estimated to be 90 days; however, we are working out program details. Our estimated time line to start pilot program is mid-October.

3. VHF BACKHAUL RFP STATUS

HCFA Interim Director Diane McClarty reported on HCFA's RFP for a backhaul study for the VHF Public Safety Radio and Microwave System. Our RFP will be put out on 09/01 and ran through 09/21 (3 weeks). Administrative Coordinator Valerie, VHF SME Chief Boggeln and Executive Director Jeff Logan will review the bids & make a recommendation on who should be awarded the Backhaul Study contract.

Please note, this will require a Special Commission meeting for approval on their recommendation of the award. We are estimating to call a meeting about 2 weeks from close of bids. We are shooting for Thursday 10/06 via Zoom.

4. HCFA CURRENT UPDATES

➤ Rider to the HCFA Amended and Restated Lease

The Rider to current lease was approved by BOC's, Commission, City of El Cajon Council and signed by the Mayor of El Cajon

➤ Reclassify Two Dispatch Positions into LEAD Position

Operations Manager Kristan Johnson held interviews for the two new Lead Dispatcher positions on 8/23. These will be internal promotions & will be announced sometime this week. Lead positions to be implemented in October at schedule shift change (10/22)

➤ Update on HCFA Remodel Project

Remodel of the new fire admin office space at the PD building is underway. Fire Admin is estimating they will move before the end of the year. City of El Cajon will be hiring a contractor for the major work to be done on remodeling upstairs, they are also using El Cajon maintenance personnel as needed. No specific timeline on this at this time

REPORTS - NONE

NEXT MEETING:

The next Regular meeting of the HCFA Board of Chiefs is scheduled for Tuesday, November 1, 2022 Location: Heartland Communications Classroom 100 E Lexington Avenue El Cajon, CA. 92020.

Valerie Nellis
Administrative Coordinator

